

The Catenian Association Benevolent and Children's Fund

Trustees' report and financial statements

for the year ended 31 March 2018

Charity number: 214244



Croke, Vellacott & Hill

CHARTERED ACCOUNTANTS

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The Catenian Association Benevolent and Children's Fund

Reference and administrative details

Charity number	214244	
Registered and principal office	2nd Floor, 1 Park House Station Square, COVENTRY CV1 2FL	
Trustees	M. O'Malley D. Rowley R.M.S. Allanson D.W. Arundale P. Astill R. W. Butler D. Cawdery P. Devine J. Hogan	(Chairman) (Vice Chairman)
Clerk to the managing trustees	P. Roberts	
Members of the investment sub-committee	R.M.S. Allanson D. Cawdery J. Fry T. Ryan	(Chairman), Trustee, Retired Investment Manager Trustee Stockbroker
Independent auditors	Cocke, Vellacott & Hill Unit 3 Dock Offices Surrey Quays Road LONDON SE16 2XU	
Bankers	The Co-operative Bank p.l.c P.O. Box 101 3rd Floor, 1 Balloon Street Manchester M60 4EP	
Investment adviser	BRI Wealth Management PLC BRI House Elm Court Meriden Business Park COVENTRY CV5 9RL	
Solicitors	Shakespeare Martineau LLP Solicitors Two Colton Square Leicester LE1 1QH	Stone King LLP Boundary House 91 Charterhouse Street London EC1M 6HR

Trustees' report
for the ended 31 March 2018

The trustees present their annual report and the audited financial statements for the year ended 31 March 2018 which comply with the Charities Act 2011, the Scheme approved and established by the Charity Commissioners on 29th May 1991 as amended under an Order of the Charity Commissioners dated 18 February 2015 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing instruments

The Catenian Association Benevolent and Children's Fund (the Fund) is a charity, registered with the Charity Commission, registration number 214244 and is governed by the Scheme approved and established by the Charity Commissioners on 29th May 1991 as amended aforesaid.

Trustee recruitment

Trustees are appointed by the Central Council of The Catenian Association from a list of Catenian applicants.

Trustee induction and training

New trustees are appointed by Central Council, initially for a period of five years, bearing in mind their experience with other charities and their general professional background. Each receives a copy of the Scheme document, copies of the minutes of the last two meetings and a copy of an application form, followed by explanations of the procedures at subsequent meetings of the Board of Trustees.

Organisation Structure

The trustees meet at least four times in a year and have a mechanism for urgent consideration outside scheduled meetings and are assisted with investment policies by the Investment sub-committee. The Investment sub-committee is formed under the authority of the Trustees of The Catenian Association Benevolent and Children's Fund and its membership comprises of Trustees of that Fund together with a number of non-trustees with specialist knowledge and experience as shown on page 1.

The function of the sub-committee is the management of the investment portfolio, undertaking sales and purchases as deemed necessary, with the overreaching intent of safeguarding investments, while seeking balanced capital growth and income. The sub-committee meets at least four times per year and has a mechanism for urgent consideration outside scheduled meetings.

The Fund's investments and bank accounts are administered by Catena Trustees Limited, a company limited by guarantee and without a share capital. See note 12 for more details and related party transactions.

Trustees are appointed for a five year period unless they are appointed to fill a casual vacancy when they complete the term of office of the trustee they are replacing.

The trustees who served during the year are:

R.M.S. Allanson	J. Fry
P. Astill	J. Hogan
R. W. Butler	M. O'Malley
D. Cawdery	D. Rowley
P. Devine	

After the year end, Mr J. Fry retired as a director on 29 May 2018 after serving many terms on the board of trustees. The board of trustees would like to thank him for his services. Mr D.W. Arundale was appointed a trustee on the same date.

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

Risk review

The trustees have conducted their own risk review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. These procedures are periodically reviewed to ensure that they still meet the needs of the charity.

OBJECTIVES AND ACTIVITIES

Objects

The Catenian Association Benevolent and Children's Fund provides monetary assistance to members of the Catenian Association and their dependants including dependants of deceased members of the Catenian Association who are in need.

As part of the fulfilment of its charitable objectives, the charity makes some long term loans to members of the Catenian Association or their dependants on a secured basis. Such loans are made according to the merits of individual applicants. See note 8 (b) for more details.

Strategies

The availability of monetary assistance to members of the Catenian Association of the charity is advertised throughout the Catenian Association, on the internet, through provinces and circles and by leaflet.

Activities

During the year, the charity has continued to provide monetary assistance to members of the Catenian Association and their dependants who are in financial difficulties and who have applied to the charity for assistance.

Public Benefit

We have referred to the guidance in the Charity Commissioner's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

The paragraphs in this report show the aims and objectives of this charity and activities of the year.

Income is received by personal donation from members of the Catenian Association together with investment income from investments held. Applications for grants and loans are made by members of the Association or their dependants or dependants of deceased members or former members after due local process. Meetings of the trustees are held at least four times a year to consider the cases and payment is made to or on behalf of the claimant, by grant or loan. In special emergency cases a representative committee is employed.

ACHIEVEMENTS AND PERFORMANCE

The Catenian Association Benevolent and Children's Fund has made grants to twenty three (23) individual beneficiaries (2017 - fifty one (51)) totalling £179,346 during the year (2017 - £116,710). In addition to the grants, the charity has provided monetary assistance to thirty (30) (2017 - twenty five (25)) members in difficulty or need in the form of promissory note loans and second charge loans amounting to £685,596 (2017 - £411,815).

During the year, no first charge loan was made (2017 - none), one (1) existing first charge loan value was increased by £9,000 (2017 - five (5) totalling £22,945), no unsecured loans were converted to first charge loans (2017 - two (2) totalling £172,474) and three (3) repaid their first charge loans in full amounting to £100,018 (2017 - five (5) repaid £117,135), three (3) secured loans were partly paid totalling £4,800 (2017 - three (3) repaid £70,109). At the year end there were twenty six (26) first charge loans (2017 - twenty nine (29)) shown in the accounts amounting to £749,135 (2017 - £844,952) and are shown in note 8 (b) to the accounts.

ACHIEVEMENTS AND PERFORMANCE (continued)

The trustees consider the investment performance achieved against the investment growth objectives to be satisfactory.

Financial review

Results for the year

Details of the income and expenditure for the year are shown in the statement of financial activities on page 8. Donations and legacies of £80,310 (2017 - £72,532), investment income totalling £304,148 (2017 - £274,210) and other income of £650 (2017 - £nil) were received during the year. Investment brokers' fee came to £13,199 (2017 - £11,342).

Grants and non-secured loans given to individuals during the year amounted to £864,942 (2017 - £528,525). Recoveries of grants and non-secured loans amounted to £80,890 (2017 - £330,674). Other charitable support and governance costs came to £49,975 (2017 - £45,215).

Net expenditure amounted to £462,118 (2017 - net income of £129,481) in the year under review after taking into account realised gains on investments of £nil (2017 - gains £37,147). Net movement in funds transferred from the accumulated fund totalled £483,143 (2017 - transferred to - £1,065,188) after including unrealised losses on investments of £21,025 (2017 - unrealised gains of £935,707).

Investments policy and performance

Investments are held with a view to providing a balanced capital growth and income. Investment income amounted to £304,148 (2017 - £274,210). All investments held by the charity have been acquired in accordance with the powers available to the trustees. Movements in fixed asset investments are shown in note 8 (a) to the financial statements. The market value of shares held decreased by 2% to £8,132,625 (2017 - £8,298,805) as a result of additions of £nil (2017 - £58,9795), withdrawal of cash of £145,155 (2017 - injection of cash - £299,719), disposals of £nil (2017 - £764,609) and losses on revaluation of £21,025 (2017 - gains of £935,707).

Reserves and grant and loan making policies

The reserves policy has been developed to give the Fund sufficient resources to meet variations in the level of longer term requirements and was agreed to be £7 million to cover the following:

1. To give long term and unsecured loans;
2. To give grants to Members in difficulty or need;
3. To assimilate losses on loans not repaid;
4. To meet the needs of an ageing Membership, elderly widows and dependants of deceased members or former members;
5. To alleviate the difficulties being experienced by members in overseas countries which are politically and/or financially unstable;
6. To provide domestic assistance to members who have suffered from failed business ventures or redundancies;
7. To provide assistance to those members who are victims of pension failures;
8. To provide help for those members who have been unable to secure a reasonable occupational pension;
9. To withstand the perceived volatility of the Stock Market;
10. To take advantage of any strategic development opportunities.

Available reserves in the General Fund currently stand at £8,747,436 (31 March 2017 - £9,230,579). The trustees are of the opinion that the charity is able to meet the needs of applicants. Grants and loans are awarded according to the merits of each individual application.

Trustees' report (continued)
for the ended 31 March 2018

PLANS FOR THE FUTURE

The charity will continue to provide assistance to members and their dependants in a similar manner in the ensuing year.

TRUSTEES' RESPONSIBILITIES FOR THE FINANCIAL STATEMENTS

The trustees are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Charity law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which are sufficient to show and explain the charity's transactions and to disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the "Charities SORP (FRS 102)". They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors have signified their willingness to continue and a resolution proposing the re-appointment of Cocke, Vellacott & Hill as auditors of the charity, will be put to the Annual General Meeting.

This report was approved by the trustees on 17 July 2018 and signed on its behalf by:

M. O'Malley (Trustee)



Opinion

We have audited the financial statements of The Catenian Association Benevolent and Children's Fund set out on pages 8 to 15 for the year ended 31 March 2018. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom General Accepted Accounting Practice and in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)" and the accounting policies set out on page 10.

This report is made solely to the charity's trustees, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2018, and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Charities Act 2011.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which the auditor is required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 5, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditors under section 145 of the Charities Act 2011 and report in accordance with Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Cocke, Vellacott & Hill

Cocke, Vellacott & Hill
Statutory Auditor

Unit 3 Dock Offices
Surrey Quays Road
LONDON SE16 2XU
Date: 31 July 2018

Cocke, Vellacott & Hill is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Statement of financial activities
for the year ended 31 March 2018

	Notes	2018 Total £	2017 Total £
Income from:			
Donations and legacies	3	80,310	72,532
Investment income	4	304,148	274,210
Other income		650	-
Total		385,108	346,742
Expenditure on:			
Raising funds	5	13,199	11,342
Charitable activities	6	834,027	243,066
Total		847,226	254,408
Net gains/(losses) on disposal of investments at book cost		-	37,147
Net income/(expenditure)	2	(462,118)	129,481
Other recognised gains and losses			
Unrealised gains/ (losses) on investments	8	(21,025)	935,707
Net movement in funds		(483,143)	1,065,188
Reconciliation of funds			
Total funds brought forward	11	9,230,579	8,165,391
Total funds carried forward	11	8,747,436	9,230,579

All of the operations undertaken by the charity during the current and preceding year are continuing operations and there were no other recognised gains and losses other than the above.

The net expenditure for the year including realised gains (losses) on the disposal of investments is £462,118 (2017 - net income £129,481).

Based on the historic cost equivalent net expenditure is £462,118 (2017 - net income of £309,231).

The notes on pages 10 to 15 form an integral part of these financial statements.

The Catenian Association Benevolent and Children's Fund

Balance sheet
as at 31 March 2018

	Notes	2018		2017	
		£	£	£	£
Fixed assets					
Investments					
Investments	8 (a)		8,132,625		8,298,805
Programme related investments	8 (b)		749,135		844,952
Total fixed assets			8,881,760		9,143,757
Current assets					
Debtors	9	6,594		21,808	
Cash at bank and in hand		106,133		96,630	
Total current assets		112,727		118,438	
Liabilities					
Creditors: amounts falling due within one year	10	(247,051)		(31,616)	
Net current (liabilities)/assets			(134,324)		86,822
Total assets less current liabilities			8,747,436		9,230,579
Funds					
Unrestricted income funds:					
General reserves	11		5,161,453		5,527,754
Revaluation reserve	11		2,836,848		2,857,873
Long term loans reserve	11		749,135		844,952
Total charity funds			8,747,436		9,230,579

The financial statements were approved by the board of trustees on 17 July 2018 and signed on its behalf by:



M. O'Malley
Trustee



D. Rowley
Trustee

The notes on pages 10 to 15 form an integral part of these financial statements.

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

Basis of accounting

The financial statements have been prepared under the historical cost convention as modified by the revaluation of fixed asset investments. They are also prepared in accordance with applicable accounting standards and the recommendations of the Charity Commission in "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)".

Income

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Donations and gifts are included in full in the statement of financial activities when receivable. Legacies are included when the charity is advised by the personal representative of an estate that payment will be made or property transferred and the amount involved can be quantified.

Income from investments is included in the year in which it is receivable.

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of raising funds comprise of investment management costs and those costs incurred in attracting donations and legacies.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Support costs are those costs incurred directly in support of expenditure on the objects of the charity. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice. These include costs related to audit, trustee expenses and legal fees.

Expenditure, which involves more than one cost category, is apportioned on a reasonable, justifiable and consistent basis to the cost categories involved.

Taxation

Provision for taxation is not necessary, as the Fund is a registered charity and has no trading activities. No deferred tax provision is required.

Programme related investments

These include loans to beneficiaries in accordance with the objectives of the charity. The loans secured by a first charge on a recipient's assets are expected to be recovered in due course. In the event that the loan or part of the loan becomes non-repayable it will be written off in the statement of financial activities.

Funds

- (i) Investment revaluation reserve - represents unrealised gains on the listed securities as a result of their market values being higher than their cost.
- (ii) General fund - represents the net surplus made by the company during its operations.
- (ii) Long term loans reserve - represents an amount equivalent to the secured loans recoverable to ensure that adequate funds are earmarked to meet any potential non-recoveries.

Notes to financial statements (continued)
for the year ended 31 March 2018

2.	Net income/(expenditure)	2018	2017
	Net income/(expenditure) is stated after charging:	£	£
	Loss on foreign currencies	19	-
	Auditors' remuneration from audit work	4,000	4,000
	Auditors' remuneration from non-audit work	800	800
		<u>800</u>	<u>800</u>
3.	Donations and legacies	2018	2017
		£	£
	Donations from circles and provinces	1,423	3,592
	Donations from members	55,976	57,003
	Tax recoverable under members' gift aid	12,002	11,937
	Legacies	10,909	-
		<u>80,310</u>	<u>72,532</u>
4.	Investment income	2018	2017
		£	£
	Income from UK listed investments	301,204	272,698
	Bank interest receivable	2,944	1,512
		<u>304,148</u>	<u>274,210</u>
5.	Expenditure on raising funds	2018	2017
		Total	Total
		£	£
	Investment advisers' costs	13,199	11,342
		<u>13,199</u>	<u>11,342</u>
6.	Analysis of charitable activities		
	(a) Grants and loans	2018	2017
		Total	Total
		£	£
	Grants and non-secured loans payable to individuals:		
	Grants made	179,346	116,710
	Non-secured loans made	685,596	411,815
		<u>864,942</u>	<u>528,525</u>
	Less: recovered during the year	(80,890)	(330,674)
	Total net grants and loans	<u>784,052</u>	<u>197,851</u>
		Number	Number
	Recipients of grants only (all to individuals)	<u>23</u>	<u>51</u>

Notes to financial statements (continued)
for the year ended 31 March 2018

6.	Analysis of charitable activities (continued)		
		2018	2017
	(b) Analysis of support costs	£	£
	Staff costs (see note 7)	20,710	20,457
	Insurance	203	48
	Telephone	305	235
	Office expenses	10,000	10,000
	Exchange (gains)/losses	19	-
	Bank charges and general expenses	2,630	2,380
		<u>33,867</u>	<u>33,120</u>
	(c) Analysis of governance costs	2018	2017
		£	£
	Auditors' remuneration - audit work	4,000	4,000
	Auditors' remuneration - non audit work	800	800
	Committee expenses	4,172	4,629
	Professional fees - legal fees	7,136	2,664
		<u>16,108</u>	<u>12,095</u>
	Total charitable activities expenses	<u>834,027</u>	<u>243,066</u>
7.	Trustees and employees	2018	2017
	Staff costs were as follows:	£	£
	Wages and salaries	19,188	18,960
	Social security costs	1,522	1,497
		<u>20,710</u>	<u>20,457</u>

Staff costs represent amounts recharged by The Catenian Association Limited (see note 12) for the position of clerk to the Trustees of The Catenian Association Benevolent and Children's Fund.

No trustees received any remuneration from the charity in the year (2017 - £nil). Nine trustees received reimbursement of £3,597 for travelling expenses during the year (2017 - nine trustees - £4,630).

8.	(a) Fixed asset investments	Investments portfolio £
	Valuation	
	<i>At 1 April 2017</i>	8,298,805
	Net movements in cash held by brokers for investment	(145,155)
	Unrealised gains/(losses) on revaluation of investments	(21,025)
	At 31 March 2018	<u>8,132,625</u>
	Historical cost as at 31 March 2018.	<u>5,295,777</u>
	<i>Historical cost as at 31 March 2017</i>	<u>5,440,932</u>
	All fixed asset investments are held within the United Kingdom.	

Notes to financial statements (continued)
for the year ended 31 March 2018

8. (a) Fixed asset investments (continued)			Cost	Market
The investments of the charity at 31 March 2018 were as follows:			£	value
Holdings	Description		£	£
38,000	Aviva plc	Ord. 25p	220,721	188,632
204,750	Aviva Multi Strategy Target Income 2		200,934	185,258
12,000	BHP Billiton plc	Ord. USD 0.50	74,390	168,888
30,000	BP plc	Ord. USD 0.25	120,740	144,249
52,000	BT Group plc	Ord. 5p	98,895	118,599
3,690	CRH	Ord Eur 0.32	101,911	89,261
15,000	Diageo plc	Ord. 28 101/108p	38,082	362,663
25,000	Experian plc	Ord. USD 0.10	127,079	384,875
21,500	GlaxoSmithKline plc	Ord. 25p	47,387	300,893
152,650	GCP Infrastructure Investments Ltd	Ord. 1p	198,715	179,211
28,333	HSBC Holdings plc	Ord. USD 0.50	168,138	189,094
144,142	Lloyds Banking Group plc	Ord. 10p	148,371	93,620
632,654	M & G Charibond Inc	*	811,070	780,505
50,000	Morrison (WM) Supermarket plc	Ord. 10p	109,107	106,875
18,000	Pearson plc	Ord. 25p	136,108	135,360
11,000	Persimmon plc	Ord. 10p	156,126	278,575
50,000	Polar Capital Technology Trust plc	*	50,033	542,500
19,500	Prudential plc	Ord. 5p	76,703	347,783
2,500	Reckitt Benckiser Group plc	Ord. 10p	87,209	150,613
27,000	RELX plc	Ord. 14 51/116p	160,829	396,900
6,100	Rio Tinto plc	Ord. (Reg) 10p	56,480	221,095
26,459	Royal Bank of Scotland Group plc	Ord. £1	142,922	68,634
11,000	Royal Dutch Shell plc B	Ord. Euro 0.07	251,210	251,267
5,333	Severn Trent plc	Ord. 97 17/19p	43,698	98,553
1,072,868	The Charities Property Fund	*	1,104,627	1,358,143
11,250	Unilever plc	*	16,088	445,950
54,545	Vodafone Group plc	Ord. USD 0.20 20/21	109,692	106,117
Investments listed on the UK Stock Exchange			4,857,265	7,694,113
Cash held as part of the investment portfolio			438,512	438,512
Total investments as at 31 March 2018			5,295,777	8,132,625

* These items represent material investments that are over 5% by value of the portfolio.

Notes to financial statements (continued)
for the year ended 31 March 2018

8. (b) Programme related investments	2018	2017
	£	£
Secured recoverable loans supporting the charitable objectives (see below)	<u>749,135</u>	<u>844,952</u>
<i>Analysis of movements in secured recoverable loans is as below:</i>		
	£	£
Loans recoverable brought forward	844,952	836,777
Transfers (to)/ from non-secured loans	-	172,474
Additions to existing loans made during the year	9,000	22,945
Repayments received during the year	<u>(104,817)</u>	<u>(187,244)</u>
Loans recoverable carried forward	<u>749,135</u>	<u>844,952</u>

9. Debtors	2018	2017
	£	£
Amounts owed by related companies *	62	19,326
Income tax recoverable	6,532	2,463
Other debtors	-	19
	<u>6,594</u>	<u>21,808</u>

* The related companies referred to above are The Catenian Association Bursary Fund Limited and The Catenian Association Limited (see note 12 for more details).

10. Creditors: amounts falling due within one year	2018	2017
	£	£
Amounts due to related companies *	30,738	-
Accruals and deferred income	<u>216,313</u>	<u>31,616</u>
	<u>247,051</u>	<u>31,616</u>

* The related company referred to above is The Catenian Association Limited (see note 12 for more details).

Notes to financial statements (continued)
for the year ended 31 March 2018

11. Unrestricted funds	At	Incoming resources	Outgoing resources	Gains and losses	Transfers	At
	1 April 2017					31 March 2018
	£	£	£	£	£	£
General purpose income fund	5,527,754	385,108	(847,226)	-	95,817	5,161,453
Investment revaluation reserve	2,857,873	-	(21,025)	-	-	2,836,848
Long term loans reserve	844,952	-	-	-	(95,817)	749,135
	<u>9,230,579</u>	<u>385,108</u>	<u>(868,251)</u>	<u>-</u>	<u>-</u>	<u>8,747,436</u>

Purposes of unrestricted funds

General purpose income fund - represents funds available at the discretion of the trustees to further expand the activities of the charity. The fund arises from donated income and income arising on an annual basis from amounts held by way of capital and unutilised funds less costs of generating funds, charitable expenses and governance costs. It also includes realised gains less losses on investments.

The investment revaluation reserve represents unrealised gains on the listed investments as a result of their market value being higher than their cost.

The board of trustees has approved the setting up of a designated fund called the long term loans reserve equivalent to the secured loans recoverable (see note 8 b). The purpose of this designation is to ensure that adequate funds are earmarked to meet any potential non-recoveries.

12. Related party transactions

The charity's investments and bank accounts are administered by Catena Trustees Limited as Custodian Trustee. The Directors of Catena Trustees Limited are appointed by virtue of their appointment as Trustees of the charity.

The Trustees of the charity are appointed and the Directors of The Catenian Association Bursary Fund Limited are nominated only by the Central Council of the Catenian Association. Therefore the charities and companies are related companies.

During the year to 31 March 2018 administration expenses were recharged to the charity by The Catenian Association Limited as follows:

	2018	2017
	£	£
Office Expenses	10,000	10,000
Salaries	20,710	20,457
	<u>30,710</u>	<u>30,457</u>

The charity shares the services of the administrative staff and the premises of The Catenian Association Limited. In return for these facilities, the above expenses are recharged to the charity.

At the balance sheet date an amount of £30,738 was due to The Catenian Association Limited (2017 - £18,914 was due from) and £62 was due from The Catenian Association Bursary Fund Limited to the charity (2017 - £412).